

SECTOR ORIENTATION RECORD

Safety policies and resources

Responsible Individual: _____

Date: _____

- ☐ Affirmation and clarification of the safety first principle
- ☐ Orientation to the CAT's environmental, safety, & health plan
- ☐ Explanation of the CAT's general policies pertaining to control of hazards
- ☐ Introduction to the CAT Safety Coordinator, the Beamline Safety Technician and the CAT Manager and an affirmation of the importance of bringing all safety and environmental problems and concerns to their attention
- ☐ Explanation of the ANL-East "stop work authority" policy

General safety information

Responsible Individual: _____

Date: _____

- ☐ Location of safety equipment (fire extinguisher, shower, eyewash station, etc.)
- ☐ Location of safety documentation (including MSDSs and relevant procedures)
- ☐ Emergency phone numbers
- ☐ Response to alarms and other warnings
- ☐ Location and requirements for the use of safety eyewear and other personal protective equipment
- ☐ Restrictions on working alone
- ☐ The importance of keeping work areas neat and orderly, and the aisles free of obstructions
- ☐ Storage of chemicals and gas cylinders
- ☐ Proper usage of radioactive check sources
- ☐ Storage of other items (e.g., objects may not be stored on top of cabinets at a height of >5 ft)
- ☐ Restrictions on and proper use of electrical power strips and extension cords
- ☐ Procedure for obtaining and using liquid nitrogen
- ☐ Disposal of waste, including hazardous waste

Beamline safety information

Responsible Individual: _____

Date: _____

- ☐ Orientation to CAT's implementation of the APS Shielding Configuration Policy
- ☐ Locations of the utility shutoffs for electricity, water and compressed gases
- ☐ Explanation of the use of radiation survey meters
- ☐ General and beamline-specific operation of the Personnel Safety Systems

User's Signature: _____

Date: _____

Submit a photocopy of this form to the APS User Office upon completion of training. If the user does not receive the beamline safety information at the time of initial training, submit another photocopy of this form to the User Office when that information is provided.